

**BELMONT COMMUNITY SCHOOL  
BOARD OF EDUCATION MEETING MINUTES**

Regular Monthly Board Meeting  
July 17, 2023 - 7:00 PM  
Closed Session – 6:30 PM

Board Members Present: Vaughn Mester, Laura Bahr, BJ Galle,  
Peter Bonin, Kim Schmelz, and Lauren Runde

Board Members Absent: Jamie Heinrichs

Administration Present: District Administrator - Beau Buchs  
Principal - Dana Bendorf  
Assistant Principal/Activities Director - Brandon Wiese

Administration Absent: Director of Student Services - Denise Brania

In-person Attendees: 0

Virtual Attendees: 3

**I. CALL TO ORDER**

President Vaughn Mester called the meeting to order at 6:30 pm. Pete & BJ motioned and seconded to into closed session at 6:31. Personnel transactions were discussed including the Business Teacher Position & Spring Coaching Positions. BJ & Pete motioned and seconded to leave closed session at 7:05 PM.

**II. COMMUNICATION AND PUBLIC COMMENTS**

**A. Public Comments**

No comments

**IV. REPORTS**

**A. School Board**

Kim gave a CESA3 update.

**B. School Board Committees**

No report

**C. Student Services**

No report this month.

**D. Principal**

Mrs. Bendorf prepared a written report.

**E. Superintendent**

Mr. Buchs prepared a written report. He stated that the administration team attended a three day training through CESA.

**V. ACTION ITEMS**

**A. Approval of Consent Agenda**

Lauren/Pete motion and second to approve the consent agenda as presented. Carried 6-0

**B. Personnel Transactions**

Appointments:

1. Ashlyn Austin – Paraprofessional
2. Maryellen Engelke – Business Teacher
3. Maryellen Engelke - FBLA
4. Tim Parkinson – Custodian
5. Trevor Kattre – Varsity Baseball Coach
6. Nik Werner – Asst. Baseball Coach

7. Brandon Gill – JV Baseball Coach
8. Matt Bockhop – Volunteer Baseball Coach
9. Ty Palzkill – Volunteer Baseball Coach
10. Brady Wedig – Volunteer Baseball Coach
11. Jeff Hodgson – Varsity Softball Coach
12. James Freeman – JV Softball Coach
13. Dana Fiedler – Assistant Softball Coach
14. Vaughn Mester – Volunteer Softball Coach
15. Tammy Aurit – Varsity Track and Field Coach
16. Dan Aurit – Asst. Track and Field Coach
17. Audra Brandenburg – MS Head Track Coach

Vaughn asked if he should abstain from voting for his volunteering position. The consensus was that since it was a volunteer position and he is not receiving payment, he is able to vote. Kim/BJ motion and second to approve personnel transactions appointments listed on the July 17<sup>th</sup>, 2023, Personnel Transaction Sheet. Carried 6-0

C. Approval of Breakfast and Lunch Prices for 2023-2024

Laura/Pete motion and second to set breakfast and lunch prices as presented. Carried 6-0

D. Approval of Student Fees for 2023-2024

Mr. Buchs would like to keep the fees set where they are.

BJ/Lauren motion and second to set registration fees at \$20 for K-8 and \$60 for 9-12 students for the 2023-24 School Year. Carried 6-0

E. Approval of After School Program Fees for 2023-24

Pete asked if the students had to attend the program every day. Mr. Buchs stated that the students do not need to go to the program every day. It is available as needed for students to attend the program. The District is seeking an After School Program Coordinator currently. Laura/Lauren motion and second to set After School Program fees at \$5/day, \$10 for an early release day, with a \$15 registration fee. Carried 6-0

F. Approval of Annual Athletic Pass Fees for 2023-2024

Kim asked if there was a difference price for senior citizens. Senior citizens are able to attend sporting events for free.

Lauren/Vaughn motion and second to set the yearly athletic pass fee for the 2023-24 school year at \$75. Carried 6-0

G. Approval of the annual declaration and parent notice of the District's student academic standards.

These will be in effect for the 2023-24 School Year pursuant to section 120.12(13) and section 118.30(1g) (a) of the state statutes.

Vaughn/Kim motion and second to approve the annual declaration and parent notice of the District's student's academic standards for the 2023-24 School Year. Carried 6-0

H. Approval of Authorizing the Board's ability to borrow money for Operating the School District

Mr. Buchs does not anticipate a need to borrow money for the operating expenses and would communicate the need to the board if one arises.

BJ/Pete motion and second to approve the ability of the district to borrow money for operating of the school district. Carried 6-0

I. Approval of the Milk Bid for the 2023-24 School Year.

There is only one company in our area that will give a bid and that is Prairie Farms.

Vaughn/Lauren motion and second to approve the milk and dairy bid from Prairie Farms for the 2023-24 School Year. Carried 6-0

J. Approval of the Fuel Bid for the 2023-24 School Year

Vaughn/Kim motion and second to accept the fuel bid as presented from Kwik Trip for the 2023-24 School Year. Carried 6-0

K. Approval of Bus Maintenance Bid for the 2023-24 School Year

BJ/Lauren motion and second to accept the bus maintenance bid from TruckCo for the 2023-24 School Year. Carried 6-0

L. Approval of the 2023-2024 Draft Budget

Revenues will be hard to project with full confidence until registration is completed, and the 3<sup>rd</sup> Friday Count is completed. This is the first year that we have created a budget using Skyward. There have been some glitches and learning that have slowed down the process. Mr. Buchs shared that the revenues on the budget will likely change when we get to the final budget and some expenditures on the budget may also change as we find any new needs in maintenance or if we can afford to update another school bus. There are some staff finalizations that could adjust the budget some also. The budget presented is very close to a balanced budget.

Kim/Vaughn motion and second to approve the 2023-2024 Draft Budget. Carried 6-0

V. DISCUSSION ITEMS

No discussion items

VI. PUBLIC COMMENTS

No comments

VII. ADJOURN

BJ/Pete motion and second to adjourn at 7:42. Carried 7-0